

Police Department
1101 Cumberland Avenue
Knoxville, TN 37996
Phone (865) 974.3114
Fax: (865) 974-4072
utpolice@utk.edu



Central Alarm Systems
1101 Cumberland Avenue
Knoxville, TN 37996
Phone: (865) 974-0808
Fax: (865) 974-6780
utcentralalarm@utk.edu

REQUEST FOR AUTHORIZED ACCESS

From: _____
(Department)

Telephone: _____

**NO ACCESS GRANTED WITHOUT COMPLETED FORM
PLEASE PRINT**

FACULTY / STAFF

Full Name Required _____

Personnel # _____

Email _____

**Faculty / Staff accesses automatically
expire four years after issue date. You
must reapply for access .**

STUDENT

Full Name Required _____

Student ID # _____

Email _____

Access Expiration Date _____

**Access will expire at end of current semester if
no date given.**

ADD OR DELETE

PIN Requested? YES OR NO

If PIN Access Arm Disarm Lock Unlock

Card Swipe Only? YES OR NO If not 24 / 7 access, what time restrictions? _____

Building(s), Access Area(s), or Room Number(s) _____

"I agree that I shall not permit the use of my access card / PIN number by others and I shall not provide unauthorized persons access to this (these) building(s)"

_____ Applicant's Signature (Required)	FOR OFFICE USE ONLY	PIN #: _____
_____ Supervisor, Department Head, Dean (Required)	Date Activated: _____	Deactivated: _____
	Activated / Deactivated by: _____	
	Approved: _____	
	(Command Staff or designee)	