

Police Department
 1101 Cumberland Avenue
 Knoxville, TN 37996
 Phone (865) 974.3114
 Fax: (865) 974-4072
utpolice@utk.edu



Central Alarm Systems
 1101 Cumberland Avenue
 Knoxville, TN 37996
 Phone: (865) 974-0808
 Fax: (865) 974-6780
utcentralalarm@utk.edu

REQUEST FOR AUTHORIZED ACCESS

From: _____
 (Department)

Telephone: _____

**NO ACCESS GRANTED WITHOUT COMPLETED FORM
 PLEASE PRINT**

FACULTY / STAFF

Full Name Required _____

Personnel # _____

Email _____

**Faculty / Staff accesses automatically
 expire four years after issue date. You
 must reapply for access .**

STUDENT

Full Name Required _____

Student ID # _____

Email _____

Access Expiration Date _____

**Access will expire at end of current semester if
 no date given.**

ADD OR DELETE

PIN Requested? YES OR NO

If PIN Access Arm Disarm Lock Unlock

Card Swipe Only? YES OR NO If not 24 / 7 access, what time restrictions? _____

Building(s), Access Area(s), or Room Number(s) _____

**"I agree that I shall not permit the use of my access card / PIN number by others and I shall not provide
 unauthorized persons access to this (these) building(s)"**

<p>_____ Applicant's Signature (Required)</p> <p>_____ Supervisor, Department Head, Dean (Required)</p>	<p>FOR OFFICE USE ONLY</p> <p>PIN #: _____</p> <p>Date Activated: _____ Deactivated: _____</p> <p>Activated / Deactivated by: _____</p> <p>Approved: _____ (Command Staff or designee)</p>
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